

MONKLAND AND STRETFORD PARISH COUNCIL

Councillors are duly summoned to attend the **Annual Meeting of the Parish Council**
Wednesday 10th May 2017 at 7.30pm in Monkland Village Hall.

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence – Cllr. Alan Turner
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Responsible Finance Officer
 - 5.2 Footpath Officer
 - 5.4 Representative to the Village Hall Committee
 - 5.5 Parish Council/Community web site
6. To Receive Reports:
 - 6.1 Policing Matters - Local Police Officer/Community Support Officer
 - 6.2 Balfour Beatty – Locality Steward
 - 6.3 Update on Newsletter
 - 6.4 Update on reduction of speed signs – Balfour Beatty
7. **Open session - Matters raised by local residents.**
 - 7.1 Sale of common hay
 - 7.2 Visibility/grass cutting/hedge maintenance – Old Road
 - 7.3 Defibrillator - to be deferred?
 - 7.4 Driving over common
 - 7.5 Spraying in ditches/on common
 - 7.6 Update on Appointment of new gamekeeper
 - 7.7 STOP signs at cross roads**Close open session**
8. To Approve Minutes of Meeting held on Tuesday 14th March 2017

Matters arising and update:
 - 8.1 Registration of common land
 - 8.2 Old Road Planning
 - 8.3 Unsafe tiles – footpath
 - 8.4 Village Gateway scheme
9. Finance Matters:
 - 9.1 Bank Balances - circulated

Parish Clerk : Lesley Hay

Bank Croft Monkland Leominster Herefordshire HR6 9DB

- 9.2 To approve the Annual Governance Statement 2016/2017
- 9.3 To Approve the Annual Accounts for 2016/2017
- 9.4 To Appoint an Internal Auditor
- 9.5 To Consider and Approve the following Payments:
Schedule of Payments circulated:
 - 9.5.1 Payments made since last meeting – none
 - 9.5.2 Receipts since last meeting – VAT reimbursement; Lengthsman reimbursement; half yearly Precept payment.
 - 9.5.3 To approve payment of Outstanding Invoices
 - 9.5.4 To approve Insurance Renewal 2017/2018
 - 9.6.5 To approve Churchyard Grant
 - 9.6.6 To approve Payment to Internal Auditor
- 10. To Consider adopting the Standing Orders; Financial Regulations; Financial Risk Assessment; Code of Conduct
- 11. Lengthsman work sheet for June and July 2017
 - 11.1 Sign lengthsman Contract 2017-2018
- 12. Reminder councillors - DPD meeting Monday 22nd May 2017
- 13. Items for the Next Agenda ([no discussion]):
- 14. To Confirm the Date of the Next Parish Council Meeting

Signed: ...*Lesley Hay*..... Parish Clerk

Date:3rd May 2017.....