

MONKLAND AND STRETFORD PARISH COUNCIL

Councillors are duly summoned to attend the

Annual Parish Council Meeting

on

Monday 3rd May 2021 at 7.30 pm (following the Annual Parish Meeting)

Keeping in line with the present Government guidelines – it has been agreed that this meeting will be a virtual meeting held via Zoom – please contact the

Parish Clerk – Lesley Hay – for a link to the meeting:
thelesleyhay@hotmail.co.uk

Chairman to welcome those present.

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence - Cllr A Neave
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Confirm Responsible Finance Officer
 - 5.2 Footpath Officer –
 - 5.3 Representative to the Village Hall Committee
6. To Receive Reports:
 - 6.1 Ward Cllr Report
7. **Open session - Matters raised by local residents.**
Close open session
8. To Approve Minutes of Meeting held on Tuesday 16th March 2021

9. Finance Matters:
 - 9.1 Bank Balances - circulated
 - 9.2 To approve the Annual Governance Statement 2020/2021
 - 9.3 To Approve the Annual Accounts for 2020/2021
 - 9.4 Chairman to sign Certificate of Exemption
 - 9.5 To Appoint an Internal Auditor
 - 9.6 To Consider and Approve the following Payments:
Schedule of Payments circulated:
 - 9.6.1 Payments made since last meeting
 - 9.6.2 To approve payment of Outstanding Invoices
 - 9.6.3 To approve Insurance Renewal 2020/
 - 9.6.4 To approve Churchyard Grant
 - 9.6.5 To approve Payment to Internal Auditor
10. To Consider adopting the Standing Orders; Financial Regulations; Financial Risk Assessment; Safeguarding statement and to consider adoption of revised Code of Conduct (if available).
11. Lengthsman / Locality Steward
 - 11.1 Confirm D C Gardening contract/insurance 2021-2022
 - 11.2 Lengthsman work sheet for June/July
 - 11.3 Sign Lengthsman Contract 2021/2022
12. Common/Footpath's Office report
13. Speeding issues – to be deferred until next meeting.
14. Items for the Next Agenda (no discussion):
15. To Confirm the Date of the Next Parish Council Meeting.

Signed: ...*Lesley Hay*..... Parish Clerk

Date:30th April 2021.....